Council on Research & Creativity
Small Grants Program (SGP) Budget Form

PI Name:	
Title of Proposal:	
Date:	

Budget:	Up to $5,000
Total Amount from Section A-D:	**$** 0.00

Section A: Personnel Salary	**Amount**
List all personnel employed at FSU. Do not include non-FSU employees, such as personnel at other organizations or consultants. Each person's role on the project should be identified in the proposal budget justification section. OPS personnel should be budgeted using an hourly rate. • PI/Co-PI Salary is not allowed.	
Other Personnel Salary (GA, Undergrad, Post-Doc, Technician, etc. are allowed. Faculty, USPS and A&P are not allowed.)	**$** 0.00
Total:	**$** 0.00

Section B: Travel	**Amount**
Travel expenses for all personnel employed at FSU. These costs include transportation, airfare, and lodging. Enter a total amount for PI and Co-PI(s). Unallowable expenses: student travel, per diem, meals.	
Domestic (U.S., Alaska, Hawaii, Puerto Rico, or U.S. Virgin Islands)	**$** 0.00
International	**$** 0.00
Total:	**$** 0.00

Section C: Other Direct Costs	**Description**	**Amount**
Materials and Supplies	Supplies that are directly related to the project.	**$** 0.00
Equipment	Small equipment purchases, not to exceed a maximum of $1,000 in total for all equipment. Computers and computing equipment are not allowed.	**$** 0.00
Publication Costs	Costs for publication of research results in professional journals. Book subventions are not allowed.	**$** 0.00
Consultant Services	A consultant is an expert advisor who is paid to provide advice, but should not be making decisions for the direction of the research at a fixed rate.	**$** 0.00
ADP/Computer Services	Research specific computer services, such as reserving computing time on supercomputers or getting specialized software to run statistics.	**$** 0.00
Consortium/ Contractual Costs	Costs associated with a vendor that provides a service or good that is provided to the general public and not unique to the project. Typically the organization is for-profit.	**$** 0.00
Rent	For work being performed in a space that is not owned by FSU.	**$** 0.00
Total:		**$** 0.00

Section D: Additional Other Costs	**Amount**
Other direct costs such as: honorariums, travel costs for non-FSU employees, incentives for research participants, etc.	
	$ 0.00
	$ 0.00
	$ 0.00
	$ 0.00
	$ 0.00
	$ 0.00
	$ 0.00
	$ 0.00
	$ 0.00
	$ 0.00
	$ 0.00
	$ 0.00
	$ 0.00
Total:	**$** 0.00